

**IEEE COMMUNICATIONS SOCIETY
TECHNICAL COMMITTEE ON PERSONAL COMMUNICATIONS (TCPC)**

Minutes of the meeting held during ICC'03

Monday, May 12, 2003, 5:00 pm - 6:30 pm
Capt. Cook Hotel, Endeavor Room, Anchorage, Alaska, USA

Minutes prepared by Alagan Anpalagan (alagan@ee.ryerson.ca)

Meeting Chair: Witold Krzymien, Dept. of Electrical and Computer Engineering, University of Alberta, Canada (wak@ee.ualberta.ca).

Attendees:

Hamid Aghvami, Marcelo Alencar, Mohamed-Slim Alouini, Alagan Anpalagan, Vijay Bhargava, Mike Devetsikiotis, Fadel Digham, Zuyuan Fang, Ekram Hossain, Mostofa Howlader, Abbas Jamipour, Takehiko Kobayashi, Bhaskar Krishnamachari, Witold Krzymien, Jae Hong Lee, Pascal Lorenz, Geoffrey Messier, Amita Mishra, Heinrich Stuttgen, Viajy Varma, Stephen Weinstein, Daniel Wong, Djamal Zeglache.

0. **Start:** The meeting was called to order at 5:40 p.m. Prof. Krzymien welcomed all the attendees.
1. **Introductions:** The meeting chair announced that
 - TCPC Chair Prof. Letaief was unable to attend the meeting and he had sent his regrets.
 - In the absence of TCPC Secretary, Dr. Hashem, Prof. Anpalagan will be taking minutes and presenting some conference reports.
2. **Approval of Previous Minutes:** Minutes of the meeting held on Monday, November 18, 2002, at Globecom'02 (Taipei, ROC)
 - Minutes were distributed earlier via emails and in hard copies at the beginning of the meeting for attendees' convenience.
 - Motion to approve the minutes was put forward by the meeting chair. Moved by Prof. Anpalagan and seconded by Prof. Mishra. Motion carried.

3. **Announcements:** The following announcements were made by the meeting chair:
- TCPC website has now been transferred from Cornell University to Carleton University and the new URL is <http://www.sce.carleton.ca/tcpc>
 - Conferences currently endorsed by TCPC:
 - a) Radio and Wireless Conference (RAWCON) 2003
 - August 10-13, 2003 in Boston, MA, USA
 - URL: <http://www.rawcon.org/>
 - Contact person: Peter Staecker (p.staecker@ieee.org)
 - b) IEEE Circuits and Systems Society's Symposium on Frontiers of Mobile and Wireless Communication (IEEE CAS 2003)
 - October 15-17, 2003 (*original schedule*) in Shanghai, China
 - Contact person: Steve Weinstein (weinstein5@comcast.net)
 - Prof. Weinstein informed the committee that due to the SARS epidemic in China, the IEEE CAS 2003 has been postponed to June 2004.
 - The committee has been informed that 70 papers were submitted to the ASWN symposium, which will be held in Switzerland in July 2003.
4. **TCPC Awards:** The meeting chair explained the TCPC Recognition Award nomination proposal.
- TCPC Recognition Award Committee consists of: Current TCPC Chair (Committee Chair) and the following committee members: immediate past TCPC chair, 2nd past TCPC chair and a TCPC member who is appointed by the TCPC Chair for one year with the renewal for a maximum of one year.
 - There were some discussions on the matter and the meeting chair clarified the following:
 - the total number of members in the awards committee is four, including the chair of the committee;
 - there is no minimum time requirement on the TCPC membership to be eligible to receive the award;
 - both technical and service contributions to the TCPC will be considered in the TCPC award selection.
 - It was unanimously agreed that the “what service or accomplishment” should be replaced with “what service or/and accomplishment” in the nomination section of the award proposal.
 - With the above clarifications and the change, the committee agreed to adopt this proposal for the TCPC Recognition Award.

5. Conference Reports:

ICC/Globecom

- **ICC'03:** May 10-14, 2003 in Anchorage, USA
 - TCPC Rep.: Prof. Zeghlache (djamal.zeghlache@int-evry.fr); he reported that the ICC'03 runs smoothly.

- **GLOBECOM'03:** Dec. 1-5, 2003 in San Francisco, USA
 - TCPC Rep.: Prof. Amitabh Mishra (mishra@vt.edu)
 - TPC Chair: Willie Lu
 - Format: General conference and 6 symposia.
 - Re. Wireless Communications Symposium (WCS), Prof. Zeghlache reported that:
 - 730 papers were received for WCS. Most of the papers have been reviewed. 33 sessions were allocated to the symposium.
 - he will send a report to EDAS describing some of the concerns TPC encountered in the review assignment process.

- **ICC'04:** June 20-24, 2004 in Paris, France
 - Prof. Anpalagan read the report sent by Prof. Habib.
 - TCPC Rep: Prof. Ibrahim Habib (habib@ccny.cuny.edu)
 - TPC Chair: Dr. Hikmet Sari
 - The TPC for the Wireless Communications symposium has been formed. Co-sponsors, in addition to TCPC, are satellite communications committee, radio communications committee and communications switching committee.

- **GLOBECOM'04:** Nov. 29- Dec. 3, 2004 in Dallas, USA
 - TCPC Reps:
 - I. Prof. Mustafa K. Howlader, University of Tennessee
 - II. Prof. Abbas Jamalipour, University of Sydney.
 - Prof. Jamalipour reported that Call For Papers is now available on the web. There will be a Symposium on Wireless Communications, Networks, and Systems, and he will send a report on the TPC meeting held on 12 May 2003 after ICC'03.

- **ICC'05:** 2005, Korea
 - TCPC Rep.: Prof. Kwang Bok Lee

Other Conferences

- **MILCOM'03:** Oct. 13-16, 2003 in Boston, USA
TCPC Rep.: Prof. Zygmunt Haas.
 - **PIMRC'03:** Sep. 7-11, 2003 in Beijing, China
 - TCPC Rep.: Prof. Hamid Aghvami
 - Prof. Aghvami reported that there are more than 1000 paper submissions and about 50% are from China. Due to the SARS situation in China, postponement of the conference is being considered as an option. No decision has been made yet.
 - **PIMRC'04:** TBD
 - Prof. Aghvami informed the committee that, PIMRC'04 will likely be held in North America. There is a proposal from Mexico to host it, and he expects more proposals.
 - **WCNC'04:** March 21-25, 2004 in Atlanta, USA
 - TCPC Rep.: Prof. Steve Weinstein
 - TPC: Prof. Steve Weinstein
 - General Chair has not yet been selected.
 - URL: www.wcnc.org/2004
 - The theme is broadband wireless, and 300 papers are expected to be accepted.
 - TPC members are still required and are encouraged to contact Dr. Weinstein
6. **Discussions at Technical Activities Council (TAC) Meeting:** Prof. Anpalagan and Prof. Krzymien attended the TAC meeting as representatives of TCPC. The following items were discussed:
- The financial situation of the IEEE for 2002/03 is weak due to economic down turn.
 - TCPC has been re-certified for another 3 years till 12/31/05.
 - A 4-stage process has been established to start a new journal. J-SAC will be an incubator for any new journal.
 - Policies and procedures are now in place to start a new technical committee. Emerging Technologies Committee will be an incubator.
 - The word “endorsed” instead of “sponsored” will be used to describe ComSoc sponsorship of conferences, which does not include a financial commitment.
 - The use of ComSoc logo requires further approval.
 - IEEE Fellowship is no longer a requirement to designate someone as a Distinguished Lecturer. Every distinguished lecturer agrees to offer a tutorial at a conference, if asked to do so. The Expert Lecturer designation will be discontinued.
7. **Other Business:** There was no other business. The meeting adjourned at 6:30 pm.